

Port Byron Central School District

UPK Handbook



Welcome

Welcome to the Port Byron Central Schools' UPK program! Now begins a wonderful school experience for you and your child. It also is the start of a very meaningful relationship between home and school that will last for the remainder of your child's school career.

Hours

UPK is a full-day program, 5 days a week with hours from 8:40 A.M. – 3:20 P.M.

UPK Curriculum

The primary purpose of our UPK program is to provide an overall enriching experience that meets the health, nutritional, developmental, social, and educational needs of all students. Daily learning experiences allow children to play, listen, talk, sing, share and cooperate while also developing individual interests and academic foundational skills in reading, writing, mathematics, science, social studies, and the arts. Our curriculum follows the NYS Prekindergarten Foundation for the Common Core and for implementation we will be using the New York State Education Department curricula modules in ELA and Math. To learn more please feel free to visit the EngageNY.org. From there you can take a closer look at what your child will be learning over this school year.

Our areas of focus for ELA will be All About me, Families and Communities, Animals, Plants, Habitats, Classic Tales, and Important People. Math focus areas will consist of Counting to Five, Shapes, Counting to 10, Comparison of Length, Weight, Capacity, and Numbers to 5, Addition and Subtraction Stories, and Counting to 20.

Assessment

To provide an overall picture of growth and development your child will take part in a variety of assessments throughout the year. Each quarter, your child will receive a report card that follows the Common Core standards. Your child's scores will be determined based on teacher observations, skills performances, and overall performance on ELA and Math assessment tools.



Opening minds,



Nurturing hearts...



Imagine the PAWSibilities!

Services

If there is a need for any additional services (speech, OT, PT) there is a referral process that can be pursued through the school's Special Programs Department. Please ask for additional information if you have any concerns.

Typical Day

As in any classroom, the schedule can change on any given day. However, listed below are the main components that your child will experience daily:

- Breakfast (free to all students)
- Lunch (free to all students) (30 minutes)
- Afternoon Snack (provided)
- ELA/Math Instruction
- Open Centers/Free Choice Time
- Recess (20 minutes)
- Daily Special (Art, P.E., Computers, Music, Library)
- Rest Time (45 minutes – 1 hour)

Communication

We strive to maintain an open, positive relationship with our families. We are always available to discuss any matters and frequently use the following methods:

- Email:
 - Mrs. Komoroski: jkomoroski@pbcschools.org
 - Mrs. Bellamy: abellamy@pbcschools.org
- Student folders- Notes, Monthly Calendars, Behavior Charts
- Phone Calls
- Parent Conferences/End of Year Survey

In addition to these resources the district's main website also provides a wide array of information. In the event of an emergency (weather related or otherwise) there is an automated system that will contact you with pertinent information.



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Parent Participation

Throughout the school year there are a number of opportunities available for you to take part in your child's educational experience. Some examples include, but are not limited to:

- Orientation
- Curriculum Night
- Halloween/Special Persons Day
- Field Trips
- Fire House Easter Egg Hunt
- Kindergarten Readiness Classes
- Graduation
- Conferences

Birthdays

Special treats on or near your child's birthday are welcome with a few guidelines:

- Please notify us in advance to discuss time and whether or not you would like to join us for the celebration.
- Treats must be store bought (and should be simple)
- Please provide any additional necessities (plates, silverware, etc. if needed)

Arrival/Dismissal and Illness

Students will enter the school through the main elementary doors each morning. If your child arrives after 9:00 the doors will be locked and they need to be taken to the Lehn entrance to be signed in.

For any daily transportation changes (parent pick up, riding a different bus, change in pickup person) please send a note in with your child or call the school by 1:30 PM to make such arrangements.

For early dismissal or if your child is ill and needs to leave school please go to the Lehn Office to sign out your child. They will then call the classroom and your child will be brought to you.

For pick up at regular dismissal time (after 3:15) please go to the Athletic entrance closest to the fitness center/football field. Your child will be brought down by a designated TA with the rest of the students following announcements.

If your child is absent please remember to notify the school and send an excuse upon their return.



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We are excited to start the new school year with you and your child. We are here to help in any way we can so please never hesitate to contact us with any questions or concerns. Here's to a great year!

The UPK Team,

Mrs. Komoroski

Mrs. Bellamy

UPK Supply List

- ☐ Large easy to open backpack (no wheels please)
- ☐ (2) boxes of Ziploc baggies (1 sandwich, 1 gallon size)
- ☐ (1) paint shirt (old t-shirt of mom or dad is fine, please label)
- ☐ (1) change of clothes for emergencies (please pack in large baggie labeled with your child's name)
- ☐ (1) blanket for rest time (labeled with your child's name)

*Please consider sending in an extra pair of sneakers and sweatshirt (labeled) to keep in your child's locker.

